

MONTESSORI COUNTRY SCHOOL

P.O. Box 272, Herndon, VA 20172-0272, 703-437-8285



TUITION AND FEES POLICIES 2019-2020

NEW STUDENTS

Submit the CHILD BACKGROUND INFORMATION form and the APPLICATION FOR ENROLLMENT along with a **NON-REFUNDABLE**, one-time Application Fee of **\$75.00** for **ALL NEW** students. A “child visit” is part of the application process and must be completed prior to enrollment being accepted.

RETURNING STUDENTS

Submit the APPLICATION FOR ENROLLMENT to request your child’s space for the upcoming school year. No Application Fee payment is required for RETURNING students.

ALL STUDENTS

Submit the completed and signed STUDENT/FAMILY CONTRACT along with a **NON-REFUNDABLE & NON-TRANSFERABLE DEPOSIT**, pre-payment of the June tuition equal to one (1) month tuition payment, by April 1st or as soon as possible if enrolling after April 1 to hold your child’s space. Failure to make timely payment can result in the loss of the offered space.

MOMMY & ME - The Mommy & Me program requires a **NON-REFUNDABLE** full tuition payment for each session.

PARTICIPATION CREDIT – MCS offers one credit of \$300.00 per family (except Mommy & Me) that is intended to promote parent participation and reduce school expenses. To qualify for the credit you must (1) complete the appropriate jobs/tasks as described, (2) fulfill all 15 hours, and (3) submit a parent participation form documenting the completed hours within 30-days of performance. If all criteria are met and approved by MCS then the credit will be refunded at the end of the school year. Parent participation is voluntary though a prerequisite to earn the credit. Families starting after the first of the year will be eligible to receive a pro-rated credit based on a pro-rated number of participation hours.

TUITION

- The first tuition payment, the **NON-REFUNDABLE & NON-TRANSFERABLE DEPOSIT** (i.e., pre-payment of the June tuition) is due April 1st or as soon as possible if enrolling after April 1. Payments thereafter follow the option of 2 payment plans:
 - **FOUR** (4) payment plan: One third of the annual tuition is due on the 1st but no later than the 5th of each listed month AFTER the 10% deposit is received: **April** (10% Deposit), balance split **July, October, and January**.
 - **TEN** (10) payment plan: The annual tuition is divided into ten equal payments and is paid **ONLY** through the schools Electronic Funds Transfer (EFT) system. These payments are automatically deducted from your designated account on the 1st of each month starting in **April** (Deposit) and then again **July through March**. There is a \$10 convenience fee added to each of these ten payments for the convenience of paying monthly. Personal checks are **NOT** an acceptable method of payment for the TEN payment plan.
- Failure to make timely payments can result in the loss of your child’s space.
- No refunds or discounts are given due to absence for illness, vacation, or cancellations related to inclement weather.
- In addition to the non-refundable & non-transferable deposit, (i.e., pre-payment of the June tuition), the current month tuition becomes non-refundable on the first day of that month.
- Withdrawal notice is required 30 days in advance, in writing. Families withdrawing on or after March 1, 2020 are still responsible for the remainder of the 2019-2020 school year tuition.
- Students starting after the first day of school will receive a pro-rated tuition amount.

DISCOUNTS

- The 10% sibling discount starts with the second child and is calculated on the lower tuition.

MISCELLANEOUS FEES

- Late Payment Fee is \$25.00 for payments received after the 5th of the month
- Late Pick Up Fee of \$15.00 per 15 minutes will be assessed for any child picked up late after one (1) grace period
- Drop-In Fees are \$20.00 per hour
- A change fee of \$25.00 will apply for any change that results in a decrease to the annual tuition
- A returned check fee of \$25.00 will apply for any checks or electronic transfers returned for insufficient funds

2019-2020 SCHOOL YEAR TUITION RATES

MOMMY & ME	15 mos - 2 1/2 yrs	1 Day (TBD) (8 wk sessions)			
TODDLER	16 mos - 3 yrs	2 Day (TH,F) 3 Day (M,T,W) & 5 Day - Half & Extended Day options			
PRIMARY	2 1/2 - 4 1/2 yrs	3 Day (T,W,TH) & 5 Day - Half & Extended Day options (potty trained)			
KINDERGARTEN	4 1/2 - 6 yrs	5 Day - Extended Day options			
PROGRAMS		2019-2020 SCHOOL YEAR TUITION	FOUR Payment Plan	TEN Payment Plan	NON-REFUNDABLE DEPOSIT Pre-payment of June tuition DUE April 1st
				Includes \$10 EFT Fee	
			DUE	DUE	
			10%=April 1 st & 1/3 Jul 1st, Oct 1st, Jan 1st	April 1st & Jul 1st - Mar 1st	
MOMMY & ME TBD					
1 Day (TBD)	Mommy & Me	150	N/A	N/A	150
BEFORE CARE 8:00 - 8:30 (add to tuition rates below)					
2 Days	Toddler	170	51	17	17
3 Days	Toddler & Primary	250	75	25	25
5 Days	All Programs	410	123	41	41
HALF DAY PROGRAMS 8:30 - 12:00					
2 Half Days (TH,F)	Toddler	5,150	1,545	525	515
3 Half Days (M,T,W)	Toddler	7,730	2,319	783	773
3 Half Days (T,W,TH)	Primary	7,730	2,319	783	773
5 Half Days	Toddler & Primary	9,660	2,898	976	966
LUNCH BUNCH PROGRAMS 8:30 - 1:00					
2 Half Days w/LB	Toddler	5,720	1,716	582	572
3 Half Days w/LB	Toddler & Primary	8,570	2,571	867	857
5 Half Days w/LB	Toddler & Primary	10,720	3,216	1,082	1,072
EXTENDED DAY PROGRAM 8:30 - 3:00					
2 Full Days w/EX 3:00	Toddler	6,800	2,040	690	680
3 Full Days w/EX 3:00	Toddler & Primary	10,200	3,060	1,030	1,020
5 Full Days w/EX 3:00	Toddler & Primary	12,750	3,825	1,285	1,275
5 Full Days w/EX 3:00	Kindergarten	12,750	3,825	1,285	1,275
AFTER CARE PROGRAM 8:30 - 4:30					
2 Full Days w/AC 4:30	Toddler	8,190	2,457	829	819
3 Full Days w/AC 4:30	Toddler & Primary	12,310	3,693	1,241	1,231
5 Full Days w/AC 4:30	Toddler & Primary	15,370	4,611	1,547	1,537
5 Full Days w/AC 4:30	Kindergarten	15,370	4,611	1,547	1,537
AFTER CARE PROGRAM 8:30 – 6:00					
2 Full Days w/AC 6:00	Toddler	8,810	2,643	891	881
3 Full Days w/AC 6:00	Toddler & Primary	13,240	3,972	1,334	1,324
5 Full Days w/AC 6:00	Toddler & Primary	16,530	4,959	1,663	1,653
5 Full Days w/AC 6:00	Kindergarten	16,530	4,959	1,663	1,653